

Troy School District Mail Setup on iPad and iPhone

1. Start by clicking the settings button.

2. Click the tab for Mail, Contacts and Calendars.

3. Click the tab that says "Add Account."

4. Click the option for Microsoft Exchange.

5. Fill in your email information as follows and click next.

Email - rkeoleian2@troy.k12.mi.us

Domain - Troy

Username - rkeoleian

Password - gobblue

* Your username and password are the same ones you use to log in on your school computer.

6. A new box will pop up asking for server information. Type in mail.troy.k12.mi.us, enter Troy as the domain and make sure your username and password are in each respective box.

7. Click Next and you should get a checkmark next to each box.

8. Choose if you want your contacts, calendar, etc. added as well. Push done in the corner and enjoy!